



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद
Indian Institute of Information Technology, Allahabad
(A University Established under sec. 3 of UGC Act, 1956 vide Notification No. F. 9-4/99-U.3 Dated 4/08/2000 of Govt. of India)
(A Centre of Excellence in IT, Established by Govt. of India)
Deoghat, Jhalwa, ALLAHABAD- 211012 (U.P.) INDIA

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Date: 04.06.2014

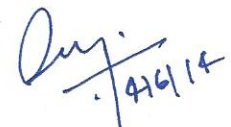
Tender Notice

(Two Bid System)

IIIT-A invites Tenders for Mess Services along with fooding, labour, material and services for upto about 348 students at a time and 365 days (Tea, Breakfast, Lunch & Dinner) at Boy's Hostels- IV of IIIT-A, Jhalwa Campus.

- | | |
|--------------------------|--|
| 1) Place of Work | : Boy's Hostels IV of IIIT-A,
Jhalwa Campus |
| 2) Tender Processing Fee | : Rs. 500/- |
| 3) EMD | : Rs. 5,000/- |
| 4) Date of submission | : 20.06.2014 (2:00P.M.) |
| 5) Tender opening date | : 23.06.2014 (3.00 p.m.) |

The Tenders are invited from the reputed and legally qualified and experienced contractors who are engaged in Mess Services. The details of the terms & conditions & tender document may be obtained on payment of Rs.500/- (Five Hundred Only) from the counter at IIIT-A, Deoghat Jhalwa Allahabad. It can also be downloaded from the Institute web site www.iiita.ac.in and be submitted along with Rs.500/- cost of tender in form of DD.


(Dr. Seema Shah)
Deputy Registrar (E)

Copy to:

- Hon'ble Director for kind information.
- Deputy Registrar (A)

Technical Bid

(On letter head of the Firm & in a separately scaled envelope)

Tender opening date: 23.06.2014 (3:00 P.M.)

PROFORMA FOR APPLICATION

1. Name of the firm (As registered):-.....
2. Address of the firm:-.....
.....
.....
.....
3. Phone Number:-
4. Proprietor's name:-.....
5. Address of Proprietor:-.....
6. Proprietor's Phone No.:-.....
7. Details of the firm:-
 - a) Date from which the firm is operating:-.....
 - b) Turnover of the firm during:- FY 2012-13 (Rs.).....
FY 2013-14 (Rs.).....
(Please attach documentary evidence)
 - c) PAN No.:-.....
 - d) TIN No.:-
 - e) UPTT/CST No.:-.....
 - f) Service Tax Registration No, if any.-.....
 - g) Details of Experience:-

Sl. No.	Name of place where services rendered:	Addresses of such place where services rendered	Period from and to of services rendered
1.			
2.			
3.			
4.			

5.			
6.			

Please attach details of satisfactory work accomplished for the above.

.....

Seal and signature of the Proprietor/
Authorized Representative

Amx

Financial Bid

(To be given in a separately sealed envelope on letter head of the Firm)

MESS MENU (Boys Hostel-IV)

Bill of Quantity and Tender Rate Form

(Amount in Rs.)

Day	No. of Students	Breakfast	Rate	Lunch	Rate	Snacks	Rate	Dinner	Rate	Total Amt.
MONDAY	348	Pao Bhaji Milk, Tea		Roti, Chawal, Arhar Daal, Mix-Veg, Dahi		Pyaz Pakoda, Tea		Roti, Chawal, Black Daal, Aloo Daal, Pulao, Rasgulla		
TUESDAY	348	Puri Sabji Milk, Tea		Roti, Chawal, Rajma, Aloo Zeera, Salad, Raita		Finger Chips, Sharbat		Roti, Chawal, Black Daal, Torai, Custard		
WEDNESDAY	348	Omelete/C utlet Milk, Tea		Roti, Chawal, Arhar Daal, Kadhi, Raita, Kheera		Bhel Puri, Coffee		Roti, Chawal, Arhar Daal, Paneer, Chicken Masala (Dry),		
THURSDAY	348	Idli, Milk, Tea		Roti, Chawal, Black Daal, Bhindi, Boondi Raita		Cutlet, Thandi		Gulaab jamun Roti, Chawal, Soya Chilli, Fried Rice, Kheer		
FRIDAY	348	Gobhi Pratha, Milk, Tea		Roti, Chawal, Daal, Kaddu/ bangan, Salad Raita		Noodles, Thandi		Roti, Chawal, Kadhai Paneer, Daal, Chicken, Rasgulla		
SATURDAY	348	Salad Sandwich, Milk, Tea		Roti, Chawal, Daal, Aloo Gobhi, Dahi		Bread Pakoda, Tea		Roti, Chawal, Daal, Mix-Veg, Jalebi		
SUNDAY	348	Aloo/Pyraaz Paratha, Milk, Tea		Roti, Chawal, Chola, Bhatura, Kheera Raita		Cookies, Sharbat		Roti, Chawal, Arhar Daal, Anda Bhujia, Malai Kofta, Ice-Cream		
Total Amount for a Week										

Note-

1. Rates quoted shall be inclusive of all taxes etc but showed separately.
2. The no. of students may increase or decrease.
3. Menu is subject to adjustment by mutual discussion.

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CONDITIONS OF CONTRACT

1. The contractor shall personally be responsible for the quality of material used and food served timely in a most hygienic, efficient manner. The menu as decided by the Institute time to time should be adhered strictly.
2. Mess agencies must have worked in reputed educational organizations and be competent to operate electrical kitchen service gadgets. Experience certificate must be attached from at least 3 educational Organizations.
3. Rates shall be inclusive of all material (perishable as well as non perishable), labour and catering with good quality of crockery etc.
4. The services in the Kitchen/Pantry premises shall be subjected to inspection without prior notice by the authorized representatives of Institute. If, during inspection any food item of brand other than specified in the agreement is served, or found below specifications or service being found unsatisfactory, then the Contractor shall be liable to a penalty of Rs.1,000/- or as Director IIIT-A decide at his own decision on each occasion without any valid reason or prior intimation. If cold drinks, snacks items and lunch are not provided on demand, a penalty of Rs.2000/-on first each occasion will be imposed.
5. The space for cooking along with electricity and water for the same shall be provided by the Institute. The pantry premises, furniture, fittings and fixtures and supply of water and electricity shall be used only for the purpose of serving eatables to Institute employees/students/Guests.
6. The contractor has to make preparations in IIIT, Jhalwa campus itself except branded food material.
7. The Contractor shall provide proper containers for throwing refuse and will arrange to remove the refuse from office and pantry premises twice every day or more often, if necessary.
8. The waiters must keep themselves neat & clean and free from any disease. They must be neatly and properly dressed, must not take to alcohol or tobacco products during the course of employment. They shall be required to be certified by the Institute doctor to be free from any communicable disease.
9. No child labours shall be employed for cooking, servicing or catering as per law.
10. All the rules and regulations of food safety, labours etc. shall be complied by the contractor. The Contractor shall have necessary licenses from the local or Govt. authorities for running the catering business, and it shall pay all charges, taxes, levies and statutory dues assessments payable to any public or local authorities in respect of the pantry and shall also be liable to all fines and penalties which may be levied by the local or Govt. authorities as a result of non-observance of any of the statues or rules framed there under by such authorities and keep the Institute indemnified against all actions, demands, expenses and charges incurred or suffered in that behalf.
11. SPECIFICATIONS OF RAW MATERIALS: All materials should be from reputed brand with AGMARK certificate, wherever applicable.
12. The contracting agencies must have worked in reputed organizations and have to provide details of such organization with the certificate of it.
13. The Contractor shall not appoint sub contractor for catering to carry out any obligations under the Contract.
14. Agencies interested may visit the campus to have first hand information, if they so desire.
15. Deficiency in not supplying full information shall result primarily rejection of Expression of Interest (EOI).
16. The Contractor shall be responsible for:
 - i.) All injury due to any accident to persons, engaged by him/her and;
 - ii.) For any damage arising due to negligence on the part of the Contractor or his employees to the furniture and fittings provided by Institute. Further maintenance in the form of day- to-day cleaning of the pantry premises and other facilities provided would be carried out by the Contractor at their cost and;



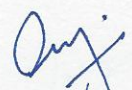
- iii) All the disputes shall be subject to the Allahabad Jurisdiction. The Director IIIT-A as arbitrator have the full rights to settle all the disputes and that shall be binding on both the parties.
17. The person or persons whose tender is accepted (hereinafter called the contractor) shall within one week after his or their tender has been accepted deposit earnest money where any security so deposited is not payable to bearer, the contractor shall endorse of transfer it to the said Government in such a manner that the sum represented by it can be realized without the consent or assistance of the contractor. The contractor shall permit the Institute at the time of making any payment to him for work done under the contract to deduct 10% (ten percent) of all money so payable on account of security deposit until such deduction along with the sum already deposited as earnest money to be adjusted in the last deduction, bill amount.
- 18.
- (i) The contractor shall submit all bills on the printed form and all items in such bill shall be charged at the rates specified in the tender or in the case of an extra work ordered in pursuance of these conditions and not mentioned or provided for in the tender, at the rate here in after provided in such work.
- (ii) Advance payment must be made on request of the tenderer/contractor in the interest of work, if, however, the Director-IIIT-A is satisfied that advance is essential for execution of work and with sufficient proof that the sufficient material is brought at site.
- (iii) The Advances shall be adjusted against the bill. If the bill is not submitted in time 2% interest p.m. shall be charged from the contractor.
19. The Institute reserves the rights to cancel the tender without assigning any reason and also have right to divide the work into several contractors in the interest of work.
20. Each tenderer should clearly specify that the tenderer agrees to abide by the conditions of this tender document on their printed letter head indicating hereon VAT/Service Tax,, FAX, Email, Telephone numbers, etc.
21. The firms/company's black listed at any stage need not apply.
22. All pages of the tender documents are to be signed and stamped by the tendering firm.
23. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
24. Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this tender notice.
25. EOI should be addressed to Hon'ble Director IIIT-A Jhalwa Campus.

Other Conditions:

1. The contractor shall be able to provide hygienic food, timely in a most efficient manner.
2. Rates shall be inclusive of all material (perishable as well as non perishable), labour and catering with good quality of crockery etc.
3. The contractor shall personally be responsible for the quality of material used and food served in a most hygienic manner.
4. The space for cooking along with electricity and water for the same shall be provided by the Institute.
5. It is mandatory to mention enquiry reference number, subject, matter of enquiry, due date, contact no. etc. on envelop of your quotation. Incomplete information will make the tender liable to rejection without opening of envelope.
6. No child labours shall be employed for cooking, servicing or catering as per law.
7. Deficiency not supplying full information shall result primarily rejection of EOI.
8. Kindly quote your email ID and Bank detail etc.

"It is certified that I agree to the terms and conditions as specified above and bind myself to follow and comply with it. I have gone through all the conditions and understood the same."

.....
**Seal and signature of the Proprietor/
Authorized Representative**



AGREEMENT

An agreement made this _____ day of _____ between Deputy Registrar (E), Indian Institute of Information Technology, Allahabad _____ (herein referred to as Employer) of the part and M/s _____ (herein referred as the Contractor of the other part) for the period of one year.

Whereas in response to call for tender for the _____ as per tender paper at _____ hereto contractor has submitted a Tender as per Annexure 'A' hereto and whereas the said Tender of the contractor has been accepted the total estimated contract value of Rs. _____ as per copy of letter of acceptance of Tender No. _____ Dated _____ completed with enclosures at the accepted rates and agreed deviations from Tender Papers as per annexure hereto. Now this agreement witness that consideration of premises and the payment to be made by the Employer to the contractor provided for herein below the contractor shall supply all equipments and materials and executed and perform all works for which the said Tender of the contractor has been accepted strictly according to the various provisions in Tender papers hereto and upon such supply execution and perform to the satisfaction of the Employer, the employer shall pay to the contractor at the several rates accepted as per the said annexure and in terms of provisions herein.

In witness whereof the parties have hereunto set and subscribed their respective hands and /or seals the day and years respectively mentioned against their respective signatures.

Signed and delivered at _____ by Sri _____ For and on behalf of M/s _____ the contractor within named in the presence.

(Authorized Signatory)

Witness:

1. Signature
Name in Block Capitals _____
Address _____

2. Signature
Name in Block Capitals _____
Address _____

Signed and delivered at _____ by Dr. _____ Dy. Registrar (E), for Indian Institute of Information Technology, Allahabad in the presence of:

Deputy Registrar (E)

Witness:

1. Signature
Name in Block Letter _____
Address _____

2. Signature
Name in Block Letter _____
Address _____



Relationship Certificate

This is to certify that none of my relatives is an employee of Indian institute of Information, Allahabad.

Signature of Contractor

**Authorized Signatory
of IIT-Allahabad**

